



2010 Conference Refueling for the Future
November 3-4 at The Sheraton Framingham Hotel
Session Submission Request Form

Thank you for volunteering to present at the 2010 MASFAA conference *Refueling for the Future*. Your willingness to assist MASFAA during the coming year will make it possible for our association to continue to provide outstanding services and benefits to our membership.

Session Title: _____

Session Presenters: _____

Session Description:

1) Moderator:

____ I have a moderator ____ Please assign a moderator ____ I will moderate my session

2) Is A/V equipment required? Yes _____ No _____

If yes, please clarify below: **Please note MASFAA does not provide lap tops so you must bring your own.*

____ LCD projector & screen ____ Overhead Projector & screen
____ Microphone ____ Internet Line

3) Do you have any scheduling conflicts? Yes _____ No _____

If yes, please explain (ie moderating or presenting in another session)

Request form must be submitted by July 1, 2010 to: Lisa Talbot
Sallie Mae, Senior Account Executive
31 Mystic Street, Unit #1
Charlestown, MA 02129
Lisa.Talbot@salliemae.com

Sessions will be determined in July, and if your session is selected you will be notified. We appreciate your dedication to our profession and your willingness to commit additional time and energy. We are looking forward to an amazing conference!

Thanks,

2010 MASFAA Conference Committee